



Washington School for the Deaf
SERVING DEAF AND HARD OF HEARING CHILDREN
THROUGHOUT THE STATE OF WASHINGTON
611 Grand Blvd, S-26
Vancouver WA 98661-4918
(360) 696-6525 / (800) 613-4228
www.wsd.wa.gov

Transportation Changes

Parents/guardians may change his/her student's travel plans by submitting the appropriate forms to the WSD transportation secretary no later than **5:00 on the Tuesday** prior to the change.

Travel Release Form

The *Travel Release Form* is used when a student will not be riding WSD provided transportation. The student's parent/guardian must fill out all the information, sign and give the form to the transportation secretary no later than **Tuesday at 5:00PM** for that current week of travel. This form also includes information about where and whom the student will be with during the weekend. Students over the age of 18 can sign the *Travel Release Form* for themselves, but are expected to follow the same guidelines and procedures as parents/guardians. *Travel Release Forms* can be faxed to the transportation secretary at 360-418-4358. WSD cannot accept transportation changes by phone or email unless the email attachment is scanned with original signature.

Parent Acceptance Form

The *Parent Acceptance Form* is used when a student goes somewhere other than his/her home for the weekend. An adult person with whom the student will be staying must fill out this form. By signing the form, the adult where the student is visiting is accepting responsibility for this student. A WSD adult student can not accept responsibility for other WSD students. The form must be given to the transportation secretary no later than **Tuesday at 5:00PM** for that current week of travel. The *Parent Acceptance Form* can be faxed to the transportation secretary at 360-418-4358. WSD cannot accept transportation changes by phone or email unless there is an email attachment scanned with an original signature.